

# The HKCCCU Logos Academy

**Logos Academy, founded on the Truth of the Bible, is a Direct Subsidy Scheme school which runs its primary and secondary curricula in a through-train mode in Tseung Kwan O.**

We are now inviting high caliber candidates to apply for the following post:

## **Clerical Assistant – Library (REF: LA-2324-NT-CA-L)**

- Completed HKDSE qualification or above;
- Proficient in Microsoft Office and Windows systems;
- Strong communication, troubleshooting, and multi-tasking skills;
- Ability to work both independently and collaboratively as part of a team;
- Attention to detail and a high level of accuracy;
- Posses a certificate related to library knowledge or experience of working in a library environment will be an advantage; and
- Proficient in English and Chinese.

Online application: -

Please visit school website <https://logos.edu.hk/en/recruitment> for details and online application.

*(All personal data collected will be treated in strict confidential and solely used for recruitment purpose.  
All unsuccessful applications will be destroyed upon completion of the recruitment exercise.)*