

2022-2023: Implementation Plan of “Capacity Enhancement Grant”

A. Aims and Objectives:

- a. To reduce teachers’ workload so that there will be a much better use of time for the following
 - Teaching Pedagogy: Collaborative Learning
 - Learning Ability: Creating better-English ethos and promoting reading culture
 - Catering for the needs of individual learners:
 - Assessment Methods: Formative assessment

B. Actual Implementation

OBJECTIVE	PLAN & ACTION	DURATION	BUDGET	SUCCESS CRITERIA	Methods of Evaluation	PERSON-INCHARGE
1. To enhance teaching effectiveness and reduce the non-teaching workload of teachers	2. Recruitment of extra staff, tutors and coaches to support teaching and all after school trainings and workshops for the following departments and functional teams <ol style="list-style-type: none"> a Physical Education – Sports Teams b Music Department – School Teams c CCAs - School Teams, such Fencing, African Drums and Others d School Uniform Teams 	From September to July	\$1,015,989	1. At least 85% of attendance rate of different activities & programs 2. Good feedback from students 3. Year-end evaluation reported 4. Quality of performances / displays or exhibitions	1. Performance appraisal by the teachers-in-charge 2. Students & parents Questionnaire 3. External Award Records 4. Meeting minutes for	Mr. Lam Chi Chung & Wong Chun Yuen & Li Yun Leun & Pun Chau Sheung & Lam Chi Chung

2. To care the diverse and special learning needs of students by running Co-curricular programs for FS1 to DS3 students – aiming at further development of multiple talents of students	<ol style="list-style-type: none"> 1. Recruitment of extra staff, tutors and coaches to support diverse needs of students 2. Purchase of extra professional training services and programs 3. The multiple-talent program roughly includes the followings: <ol style="list-style-type: none"> a. Sports Activities b. Language Programs c. Music instrument Classes d. Performance Arts Classes e. Leadership Training f. English Drama g. Thinking Skills h. Design Program i. Chess and Magics j. Golf l. Others 	From Mid of September to end of July	\$1,750,000	5. Feedback from teachers involved	year-end evaluation	Ms. Tang Wing Yan & Mr. Leung Kwok Keung
	Total		HK\$2,765,989			

Surplus brought forward from the previous academic year (2021 to 2022) is HK\$ 1,015,989

And Estimated CEG (2022-2023) is HK\$ 1,750,000

Total: HK\$ 2,765,989

Estimated balance at the end of academic year (2022-2023) = \$0

C. Assessment Methods

School-based questionnaire and Yearly-end evaluation to assess

- a. the appropriateness of various arrangements mentioned above
- b. the effectiveness of measures designed to create space for teachers