

2023-2024: Implementation Plan of “Capacity Enhancement Grant”

A. Aims and Objectives:

- a. To reduce teachers’ workload so that there will be a much better use of time for the following
 - Teaching Pedagogy: Collaborative Learning
 - Learning Ability: Creating better-English ethos and promoting reading culture
 - Catering for the needs of individual learners:
 - Assessment Methods: Formative assessment

B. Actual Implementation

OBJECTIVE	PLAN & ACTION	DURATION	BUDGET	SUCCESS CRITERIA	Methods of Evaluation	PERSON-INCHARGE
1. To enhance teaching effectiveness and reduce the non-teaching workload of teachers	2. Recruitment of extra staff, tutors and coaches to support teaching and all after school trainings and workshops for the following departments and functional teams a Physical Education – Sports Teams b Music Department – School Teams c CCAs - School Teams, such Fencing, African Drums and Others d School Uniform Teams	From September to July	\$ 642,695	1. At least 85% of attendance rate of different activities & programs 2. Good feedback from students 3. Year-end evaluation reported 4. Quality of performances /	1. Performance appraisal by the teachers-in-charge 2. Students & parents Questionnaire 3. External Award Records	Mr. Lam Chi Chung / Wong Chun Yuen / Larry Wong / Pun Chau Sheung / Yannes Tang / Leung Kwok Keung

<p>2. To care the diverse and special learning needs of students by running Co-curricular programs for FS1 to DS3 students – aiming at further development of multiple talents of students</p>	<ol style="list-style-type: none"> 1. Recruitment of extra staff, tutors and coaches to support diverse needs of students 2. Purchase of extra professional training services and programs 3. The multiple-talent program roughly includes the followings: <ol style="list-style-type: none"> a. Sports Activities b. Language Programs c. Music instrument Classes d. Performance Arts Classes e. Leadership Training f. English Drama g. Thinking Skills h. Design Program i. Chess and Magics j. Golf l. Others 	<p>From Mid of September to end of July</p>	<p>\$1,106,850</p>	<p>displays or exhibitions</p> <p>5. Feedback from teachers involved</p>	<p>4. Meeting minutes for year-end evaluation</p>	<p>Pun Chau Sheung / Yannes Tang / Leung Kwok Keung</p>
	<p>Total</p>		<p>HK\$ 1,749,545</p>			

And Estimated CEG (2023-2024) is HK\$ 1,749,545

Estimated balance at the end of academic year (2022-2023) = \$0

C. Assessment Methods

School-based questionnaire and Yearly-end evaluation to assess

- a. the appropriateness of various arrangements mentioned above
- b. the effectiveness of measures designed to create space for teachers